



## Agenda - ICC 2024 All-Hands (Hybrid Meeting) August 21, 2024

**Attendees** - Adam Drobot (Keynotes co-chair), Tim Weil (ICC 2024 Co-Chair), Upkar Dhaliwal (Co-Chair Publicity and Marketing), Sumit Chakravarty (Co-Chair Publicity and Marketing), Mark Milliman (Patronage Co-Chair), Victor Lin (Co-Chair IF&E Pitches), Jason Rupe (co-chair Industry Forum), Chi-Ming Chen (Keynotes co-chair), Dilip Krishnaswamy (Industry Program co-chair), Frank Chang (IF&E Chair), Ian Wong (Industry Demo co-chair), Abbas Jamilapour (Industry Workshop co-chairs) Jerry Gibbon (Exhibits Co-chair), Harry Sauberman (Patron Co-Chair), Jim Sipes (Finance Chair), Ian McMillan (Operations Chair), David Reed (General Co-Chair), Bhuvan Unhelkar (PM), Wenye Wang (TPC Co-Chair) Fawzi Behmann (Future Networks – Colocation Events), Halim Yanikomeroglu - GIMS Advisor, Raed Abdullah – CNA Regional COMSOC Conference Chair program

Guidelines –

Short group reporting can follow the simple "agile" format:

- a) Introduce Team Members on the call
- b) What has happened/achieved until now
- c) What is planned for the next month
- d) When are you team meeting scheduled
- e) What are the roadblocks?
- f) Action Items to be addressed

For today's call we would like to capture the goals, current status, the go forward plan milestones, and shared action items for each component of the IF&E program. Pleasetake no more than 5 minutes total. We would like to capture action items that need to be completed by the next call – please include these explicitly in discussing your plans.



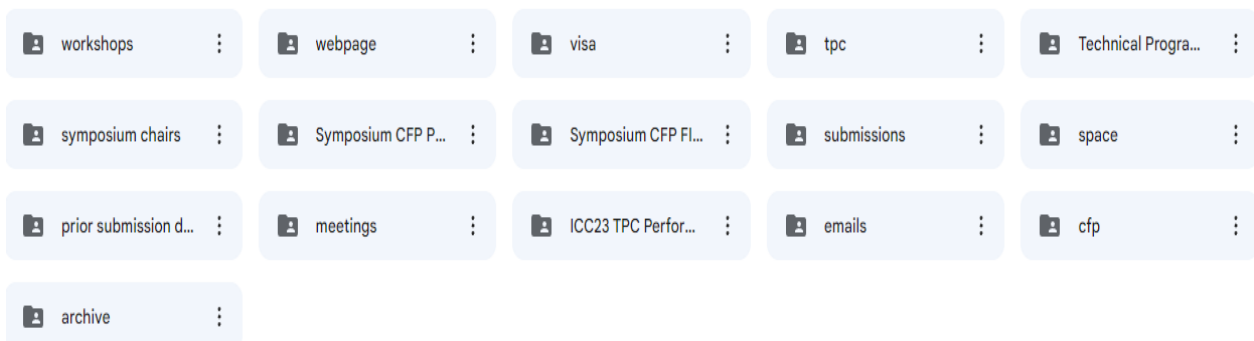
## COMSOC Management (Melissa)

- EDAS is ongoing with Matt's help - we are actively checking all parameters / dates, etc.
- Uploaded Visa letter with the help of EDAS staff support.
- Contracts: Pending OC Dinner Final contract with Opera House
- A/V quotations received from IEEE preferred vendor Presentation Technologies and in-house / Encore- - On Friday I sent another vendor our Request for quotation
- Awaiting quotation from Freeman Decorating (on vacation)
- Web-site updates ongoing

ACTION ITEM – IF&E Website Content (Migrate to standard GIMS format, implement Smart Forms)

## Technical Program Committee (Wenye/Matt)

CFP Launch – Symposium, Tutorials and Workshops (42 submissions)  
EDAS Configuration



ACTION ITEM – Monthly Call Schedule (2<sup>nd</sup> Tuesday of the month 10 am EST)

Matthew Valenti is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://wvu.zoom.us/j/98081160532?pwd=TU45bWFBBeEpaZmpyMFXTEplbjlTQT09>



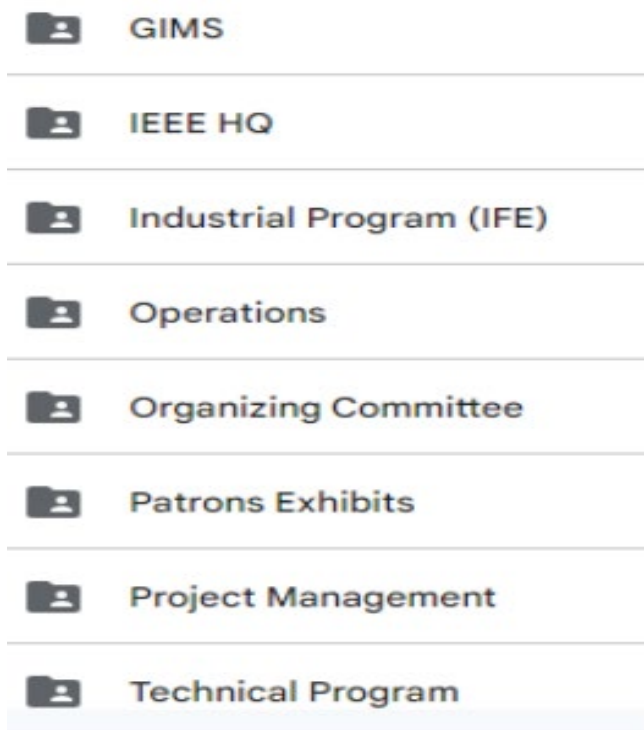
## ExCom and Project Management (Tim / Bhuvan)

Email- [icc2024\\_excom@googlegroups.com](mailto:icc2024_excom@googlegroups.com), [icc2024\\_denver@googlegroups.com](mailto:icc2024_denver@googlegroups.com)  
(broadcast email)

IEEE Milestone Recognition - DOCSIS and Rice-Longley Model in the queue  
Visa/Acceptance Letters signed (Tim/David)

Google Drive & folder for our ICC2024files:

[https://drive.google.com/drive/folders/1L3BevbuXj2U3VncotONA2guf\\_zatkX?usp=drive\\_link](https://drive.google.com/drive/folders/1L3BevbuXj2U3VncotONA2guf_zatkX?usp=drive_link)



### **ACTION ITEM –**

- Put Security on the Shared Directory and
- Schedule backups
- Set up monthly Project Management calls



## Operations (Ian)

Email- icc2024\_patrons)[exhibits@googlegroups.com](mailto:exhibits@googlegroups.com)

Monthly Meeting Topics –

Venue / Registration / Banquets / Finance / Local Arrangements / Media / Volunteers  
Project Management / Website / Upcoming Events (GLOBECOM 2023 in Kuala Lumpur)

Monthly Meeting Schedule – Doodle poll month to monthly

Volunteer Portal (for review/update) - <https://icc2024.ieee-icc.org/call-volunteers>

Minutes – <https://drive.google.com/drive/folders/1417OZkLHnEKIWtIzUI1uqmjjVjOOZ4fO>

**ACTION ITEM –**



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## Industry Forum and Exhibits (Frank)

Email- [icc2024\\_ife@googlegroups.com](mailto:icc2024_ife@googlegroups.com)

1. IF&E: Current status, identify additional volunteer needs and resources (**Frank Chang and Mahmoud Daneshmand**)
2. Industry Program: Goals, current status, plan and milestones (**Jason Rupe and Dilip Krishnaswamy**)
3. Industry Presentation: Goals, current status, plan and milestones (**Rao Yallapragada and Steve Jia**)
4. Industry Exhibition: Overall goals, list of targets, current status, plan and milestones, discussion, and action items (**Jerry Gibbon and Kate Landow**)
5. Patronage: Overall Goals, List of Targets, Current Status, Plan and Milestones (**Mark Milliman and Harry Sauberman**)
6. Industry Workshops: Goals, current status, plan and milestones (**Yi Wang and Abbas Jamalipour**)
7. Industry Demos: Goals, current status, plan and milestones (**Ian Wong**)
8. Podium Pitch: Goals, current status, plan and milestones (**Dilip Krishnaswamy and Victor Lin**)
9. Plenary Keynotes: Goals, current status, plan and milestones (**Adam Drobot and Chi-Ming Chen**)

<https://icc2024.ieee-icc.org/program/industry-program>

### INDUSTRY PROGRAM

We are excited to bring you our Industry Program.

This program will be held in conjunction with the main Technical Symposium sessions on Monday, Tuesday & Wednesday.

The program will include sessions on:

- [Executive Forum](#)
- [Panel Proposals](#)
- [Podium Pitches](#)
- [Presentation Proposals](#)
- [Panel Guidelines](#)



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### Candidate Keynote Speakers (Adam)

- Bengio, Yoshua. In process
- Kanouff, Yvette. Accepted
- Ekudden, Erik. In Process
- Nichols, Roger. Accepted
- Rosenworcel, Jessica. Accepted
- Zeilinger, Anton. In Process

### Ideas for Executive Forum (Dilip)

- 6G-related (Abbas)
- Optical (Cable Labs)
- Emerging Tech (AI/GenAI/Quantum/XR, etc.)
- Spectrum/Policy
- Marriage of Wireless (or Communication?) with AI - suggested by Shaoen Wu
- AI impact on future connectivity and mobility -- suggested by Honggang Wu
- The 'x' in xG – Mobile/Wireless Impact on Broadband (Cable) industry – suggested by Tim Weil

### **ACTION ITEM –**

- Bimonthly call (beginning 8/28 – November). Tim will provide ZOOM link.
- Keep minutes for all calls on shared directory.
- Shape the Executive Forum program to 3 tracks to be proposed at GC23 in December.
- Assign POCs to all online forms for IF&E Program. I
- F&E Website Content (Migrate to standard GIMS format, implement Smart Forms)

### Patrons and Exhibitors (Mark)

Email: [icc2024\\_patrons\\_exhibits@googlegroups.com](mailto:icc2024_patrons_exhibits@googlegroups.com)

Monthly calls - Monthly from 1pm to 1:30pm on the second Monday from Mon Aug 14 to Mon May 13, 2024 (MDT)

<https://us02web.zoom.us/j/87344623719?pwd=RGFLVct5cnROc0lvN3Z2UElhbFp5Zz09&from=addon>



Action Items – Launch Online Patron/Exhibit Form - interest form link  
<https://app.smartsheet.com/b/form/9ed8abeff63846c9b1da7d69fa13f090>

### Co-Located Events (Fawzi / Raed)

NA RCCC (Raed)

Future Networks / Job Fair (Fawzi)

Action Items -